

St Peter's Parish and Primary School, Keilor East

Traffic Management Policy – Revised October 2023

Background:

Parishioners, Staff, Parents and Students are likely aware of several incidents that have occurred during this year involving potential serious harm to pedestrians by vehicle impact.

While no pedestrians have been harmed, it has been necessary to strengthen measures previously taken to reduce the risk of such harms occurring.

WorkSafe has issued an improvement notice and a non-compliance notice due to the existing policy being considered insufficient and not timely.

During the year, the Parish (supported by CAMS) and School (supported by MACS) have commissioned and received an independent traffic risk assessment and developed a plan to ensure that vehicles can not harm pedestrians during morning Mass and Funerals when it is necessary to permit vehicle access to the grounds.

The plan is to design and build vehicle resistant fencing to effectively separate pedestrians and vehicles. The design must also allow use of the area for play when vehicles are not present. CAM and MACS representatives have agreed to co-ordinate the design process. Parish and School communities will be kept informed before final design approval.

Action Required by Parishioners, Staff, Parents and Students (Interim Policy):

1.	If entering the grounds before 08:50 from Parkside Avenue: <ul style="list-style-type: none">• Use the Pedestrian Gate next to the Church or half of the double gates at the northern "Exit" end of the "carpark";• The second half of the northern gate to remain closed to visibly discourage vehicles from considering entering while the gate is used for pedestrians;• The "Entry" gates to remain closed; and• The second gate shall be completely closed at 8:50 leaving only the pedestrian gate near the Church available for access.
2.	Access to the school whenever vehicles are present in the grounds (generally between 09:00 and 10:15 and funerals): <ul style="list-style-type: none">• Traffic Warden(s) must be present;• Shall only be by the pedestrian gate;• Pedestrians must use the pathway immediately adjacent to the Church keeping well away from where vehicles might pass; and• Parents must accompany their children from Parkside Avenue and not attempt to drive into the carpark during those times when the gates may be open.
3.	Parishioners who attend morning Mass or Funerals: <ul style="list-style-type: none">• <i>Those capable of walking are strongly encouraged to park their vehicles at the oval or in adjacent streets.</i> Walking a short distance is personally beneficial, reduces cars entering the grounds and lowers risk; <i>alternatively</i>• Vehicles must be parked in the bays that are closest to Parkside Avenue;• Do not attempt to enter the grounds in vehicles before 09:00;• Enter and exit only through the appropriate clearly signed gate;• Speed in the carpark is strictly limited to no more than "walking pace" (5 km/h); and• Vehicles must give clear way to pedestrians at all times.
4.	Vehicle Parking during funerals: Shall be restricted to at least eleven metres from the school buildings. This shall be managed by the presence of ribbon fencing or the like and traffic wardens.