



PARISH OF MELTON

SERVING THE AREAS OF:
Melton, Melton North, Melton West, Kurunjang,
Plumpton, Rockbank & Toolern Vale

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MELTON 3337

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PARISH OF MELTON

MARRIAGE

FLOWERS

Flowers are to be arranged by the Bridal couple.

MUSIC

Music are to be arranged by the Bridal couple.

DOCUMENTATION REQUIRED

It is recommended that the following documentation be taken to the first meeting with the Celebrant performing your marriage ceremony:

1. Birth Certificate (or extract of)
2. Baptism Certificate
3. Confirmation Certificate
4. Letter of Freedom/Permission to Marry out of your Parish (*this only applies to those who reside outside the Parish zones of the Parish of Melton*)
5. If one if more of the couple have been previously married, then all Divorce and Annulment documentation **must** be provided at this meeting.

MEETINGS WITH CELEBRANT

The recommended time to make an appointment to meet with the Celebrant celebrating your wedding is four months prior to the wedding date.

However, if either of the marriage couples has been divorced and an annulment has not been granted, it is suggested that you make your first appointment at least six months prior to the wedding date.

St Catherine of Siena Church



St Dominic's Church



Marriages

We welcome your enquiry about celebrating your marriage.

BOOKINGS

We cannot guarantee and confirm any wedding bookings more than twelve months ahead of your proposed date. In order to confirm your wedding please complete a Booking Form for Marriage and forward it along with a **(non-refundable)** deposit of \$150.00 to the parish office within **14 days of receipt of this brochure.**

- Cheque or money order should be made payable to:
St Dominic's Parish

(Dishonored cheques—all fees to be paid by account holder.)

By mail to:

Parish Office
St Dominic's Parish
PO Box 96
Melton VIC 3337

Or, in person during office hours to:

10 Unitt Street
Melton

If we do not receive the form and deposit within 14 days of the date of our letter, your booking will be cancelled.

CANCELLATION

If for any reason you wish to cancel your booking, you must do so in writing as soon as possible.

FEES

The following fees apply:

Ceremony in St Dominic's Church	\$300.00
Ceremony in St Catherine of Siena Church	\$400.00
Celebrant	\$200.00

(Following the payment of the deposit, the remaining should be paid no later than two months prior to the wedding.) **A fee of \$50.00 will be charged for opening the Church should a visiting celebrant be officiating at the service.**

DATE

The Church is available all day up to 3.30pm Saturday and Sunday from 12 to 4pm.

CONFETTI etc

Confetti, rice, rose petals, balloons or similar materials are prohibited both in the Church and the property environs. Bubbles may be used.

Failure to comply will incur cleanings cost which will be passed on to the Bridal couple.

PHOTOGRAPHY

One professional photographer may take formal photographs in the Church. He/she must agree to follow standard Church practice to be discreet and not enter the sanctuary area during the ceremony. Photographs may only be taken from the front pillar Lectern side during the ceremony and photographer should not move around excessively. Artificial lighting is not permitted in the Church.

The same rules apply to having professional video camera operator.

Prior to the ceremony, photographers will need to agree, either in person or by phone to observe Church protocol.

VISITING CELEBRANTS

Any Catholic priest or deacon registered as a Marriage Celebrant in Australia may officiate. You should include his name and contact number on your application form so that we may contact him. Your marriage celebrant will be responsible for the follow:

Marriage Papers/Documents

In Australia, a priest/celebrant acts on behalf of both the Commonwealth and the Church. He will explain what certificates you need to produce and will complete all documentation for you. It is important to see him early as "The Notice of Intended Marriage" must be completed not more than eighteen months and not less than one month before marriage.

Marriage Preparation

It is strongly recommended that a couple attend a pre-marriage education program. These programs open up for discussion and consideration may issues, which contribute to a happy and successful marriage. There are several programs available. Your celebrant will guide you on your choice.

Wedding Booklet (Order of Service)

He will guide you in the selection of prayers and scripture. Since a Wedding (Ceremony or Nuptial Mass) is the liturgy of the Church, the booklet must be in accord with "The Rite of Marriage approved for use in Australia".

Additional Fee for Unlocking Church

A fee of **\$50.00** will be charged for opening the Church should a visiting celebrant be officiating at the service.

Before printing your wedding booklet, you must submit a copy to the Celebrant for approval