

MARRIAGE ARRANGEMENTS

1. **PLANNING:**

At least SIX MONTHS NOTICE is required of an intended marriage ceremony.

2. In order to book the CHURCH for a wedding at St. Bernard's Bacchus Marsh or Our Lady Help of Christians, Korobeit, first make an appointment to see the Parish Priest. As well as checking the availability of the church, it is important to check the availability of a Priest. Provided the church is available, and a Priest is also available a booking can be made.

In order to secure the booking, an upfront Booking Fee of \$50 is required immediately. This is not a hiring fee. The church is not hired. This is simply a booking fee.

It is important to state the time desired, because others may wish to be married the same day at a different time.

3. **Birth Certificates (or extracts) and Baptism Certificates** need to be obtained by the parties concerned before papers are filled out. It is not essential that a non-Catholic party be baptised. Catholics from another parish require a "Permission or Freedom to Marry" from their Parish Priest.

4. **MARRIAGE PREPARATION:**

Each couple is required to attend a marriage preparation course. Information for the course will be provided by the priest at the first appointment.

5. **TIME of CEREMONY:**

It is essential that the ceremony commences at the time arranged. Please remember that others may be waiting for the use of the church.

7. **FLOWERS:**

Please make private arrangements for flower in the sanctuary.

MUSIC: needs to be appropriate and in keeping with the Solemnity of Marriage and approval of the Celebrant should be sought.

9. **PHOTOGRAPHY:**

Respectful use of the camera and/or video is permitted during the ceremony. Please discuss this with your Celebrant. On the day itself, photographers should introduce themselves to the Celebrant in order to know what to do.

10. **CONFETTI:**

Wedding guests are requested NOT to throw confetti INSIDE the Church, nor the Gathering Space nor in the immediate vicinity of the church DOORS (the wind tends to blow it back into the church).

11. **FINANCIAL ARRANGEMENTS:**

Church Fees:

Wedding Date Booking Fee \$ 50.00 (payable immediately)

Donation for the Use of Church on Wedding Day \$200.00 (payable 2 weeks prior the Wedding Day to the Parish office/ EFT*

BSB 083 347

Account no 413804058

Please record your name and wedding date on EFT. Please send us an e-mail after you have done your EFT, a receipt will be sent to you via e-mail.

Celebrant's Fee: \$200.00 MINIMUM (payable 2 weeks prior the Wedding day)

